Government of Himachal Pradesh
Department of Animal Husbandry

No. AHY-A (3)-1/2017  Dated Shimla-171002, 17-11-2017

NOTIFICATION

In exercise of the powers vested under Section of the HP Public Service Guarantee Act, 2011 and in supersession of this Department Notification No. AHY-A(3)-2/2011, dated 2-12-2011, the Governor, Himachal Pradesh is pleased to notify the following five more services (at Sr. No. 4 to 8) in addition to services mentioned at Sr. No. 1 to 3, Designated Officers, 1st Appellate Authority and 2nd Appellate authority under “HP Public Service Guarantee Act, 2011” for providing the services within the prescribed time limits relating to the Animal Husbandry Department, Himachal Pradesh for the purpose of the above said Act:

<table>
<thead>
<tr>
<th>No.</th>
<th>Title of Service</th>
<th>Designated Officers/ Official</th>
<th>Time limit for providing Service</th>
<th>Designation of 1st of Appellate Authority</th>
<th>Designation of 2nd Appellate Authority</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Artificial Insemination</td>
<td>Skilled Inseminator of the concerned area</td>
<td>At the Veterinary Institution:- On receipt of request for Artificial Insemination the skilled inseminator shall examine the concerned cow/buffalo within two hours and after examination, depending on stage of estrus, he will decide the time of conducting the Artificial Insemination. At door step of the livestock owner:- On receipt of request for Artificial Insemination the skilled insemination shall examine the concerned cow/buffalo at the doorstep of the farmer</td>
<td>Deputy Director/AH Information (B)/Commissioning Officer of the concerned area.</td>
<td>Deputy State Director/AH Information (B).</td>
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2. Issuance of Health/ Fitness certificate

| Senior Veterinary Officer | On receipt of written request, the designated officer will examine the animal and issue health/fitness certificate as per following time schedule:

**At the Veterinary Institution:**
- On the same day
**At door steps of the livestock owner:**
- Maximum 7 days
**Note:** In case the livestock is also required to be insured, then the designated officer will issue health/fitness certificate within the prescribed time schedule given above after the animal has been tagged by the concerned insurance agency.

3. Post Mortem Report

| Senior Veterinary Officer | On receipt of written request, the designated officer will examine the animal and issue health/fitness certificate as per following time schedule:

**At the Veterinary Institution:**
- On the same day
**At door steps of the livestock owner:**
- Maximum 7 days
**Note:** In case the livestock is also required to be insured, then the designated officer will issue health/fitness certificate within the prescribed time schedule given above after the animal has been tagged by the concerned insurance agency.
<table>
<thead>
<tr>
<th>4. Attending Outdoor Patients</th>
<th>Senior Veterinary Officer/ Veterinary Officer/ Paravets</th>
<th>First come first serve basis. However, the emergency cases would be given priority.</th>
<th>Deputy Director(AH) Information (B)/ControlliCommissioning Officer of the concerned area</th>
</tr>
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<tbody>
<tr>
<td>5. Prophylactic mass vaccination of animals against various infectious diseases</td>
<td>Senior Veterinary Officer/ Veterinary Officer/ Paravets</td>
<td>As per Vaccination Calendar</td>
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<tr>
<td>6. Post Anti-rabies vaccination</td>
<td>Senior Veterinary Officer/ Veterinary Officer/ Paravets</td>
<td>As and when required</td>
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</table>

The livestock Officer will proceed for conducting postmortem within following time schedule:-
1. If the site of conducting Post Mortem is connected with motorable road-Max 12 hours.
2. If the site of conducting Post Mortem is connected with foot path-Max. 24 hours.
3. If the site of conducting Post Mortem falls in inaccessible area-Max. 48-72 hours.

Issuance of Post Mortem Report:
Max. 3 days after conducting the post Mortem.
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<tbody>
<tr>
<td>7. Issue of Death Certificate of Animals</td>
<td>Senior Veterinary Officer/Vet. Officer/Paravets</td>
<td>On receipt of written request the designated officer/official will proceed to the site where carcass is lying for verification purpose within the following time schedule: If the site where carcass is lying is connected with motorable road- Max. 12 hours. If the site where carcass is lying is connected with foot path- Max. 24 hours. If the site where carcass is lying falls in inaccessible area- Max. 72 hours. Issuance of Death Certificate-Max. 3 days after verification of the carcass.</td>
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<tr>
<td>8. Dealing Outbreaks</td>
<td>Senior Veterinary Officer/Vet. Officer/Paravets</td>
<td>Maximum 12 hours when the outbreak is reported.</td>
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</table>

Provision of Services within time schedule will depend on availability of staff and inputs at the institution concerned, otherwise extra time will be required to arrange staff from nearby institutions along with emergency medicines/inputs/transport etc.

By order

Principal Secretary (AH) to the Govt. of Himachal Pradesh.

Endst: No. As above,  Dated Shimla- 171002 the 17.11.2017. Copy is forwarded for favour of information and necessary action to:-

1. The Secretary to Governor, Himachal Pradesh, Raj Bhawan Shimla, Shimla-2
2. The Principal Secretary to the Chief Minister, H.P. Shimla-2
3. The Special Secretary-cum-Fr. Private Secretary to the Chief Minister, H.P. Shimla-2.
4. The Sr. Private Secretary to Chief Minister, H.P. Shimla-2.
5. All Administrative Secretaries, Government of Himachal Pradesh.
6. The Pr. Secretary (Admin. Reforms) to the Govt. of H.P., Shimla-2
7. All Deputy Directors (AH/B) in Himachal Pradesh.
8. All Joint Director of Animal Husbandry in HP. Shimla

(Signature)
Deputy Secretary (AH) to the Govt. of Himachal Pradesh
Tele No. 0177-2880495