

(1)

SWAMI'S - C.C.S (CONDUCT) RULES

(RULE-18)

THE SCHEDULE

(See Rule 18(1))


Return of Assets and liabilities on first appointment on the 31<sup>st</sup> December, 2002

1.	Name of the Government servant in full (In block letters)	SEEMA KAPOOR
2.	Service to which he belongs:	Veterinary Officer (Animal Husbandry Dept)
3.	Total length of service up to date	16 yrs & 6 months
	(i) in Non-gazetted rank	-
	(ii) in gazetted rank	16 yrs - 6 months
4.	Present Post held and place of posting	Veterinary Officer V.H - Shivabadar dsh Mand Ch.P
5.	Total annual income from all sources during the calendar year immediately preceding the 1 <sup>st</sup> January	10,93,387

DECLARATION

I hereby declare that the return enclosed namely Forms 1 to V are complete, true and correct as on 31<sup>st</sup> Dec 02 to the best of my knowledge and belief, in respect of information due to be furnished by me under the provisions of sub-rule (1) of Rule 18 of the Central Services (Conduct) Rules, 1964.

Date: 15-2-13

  
Signature.  
Dr. Seema Kapoor

NOTE:

1. This return shall contain particulars of all assets and liabilities of the Govt. servant either in his own name or in the name of any other person.
2. If a Government servant is a member of Hindu Undivided Family with coparcenaries rights in the properties of the family either as a "Karats" or as a member, he should indicate in the return in Form No.1 the value of his share in such property and where it is not possible to indicate the exact value of such share, it's approximate value. Suitable explanatory notes may be added wherever necessary.

### FORM No. 1

Statement of immovable property on first appointment as on 31st December 2012.

Sl. No.	Description of property	Name of District, Division, Taluka and village in which the property is situated and also its distinctive member etc.	Area of land in case of land & building.	Nature of land (in case of landed property).	Extent of interest	If not own name in whose name	Date of acquisition.
1	2	3	4	5	6	7	8
1.	Purchase of land & construction of house there of	Distt Mandi Vill Nela	6.6 Bighwa	(Own property) Own name	-	-	Feb, 2004

How acquired	Value of property	Particulars of land	Total annual income from the property	Remarks
9	10	11	12	13
Purchased	Land value - 219520 House value - 40 lacs Still under construction (Co-share husband)	-	- Nil -	Sanction obtained from govt.

*[Signature]*  
Signature.  
 Dr. Seema Kapoor

Date: 15-2-13

NOTE:-

- For purpose of Column 9, the term "Lease" would mean a lease of immovable property from year to year or for any term exceeding one year or reserving a yearly rent. Where, however, the lease of immovable property is obtained from a person having official dealings with the Governments servant, such a lease should be shown in this column irrespective of the term of the lease, whether it is short term or long term, and the periodicity of the payment of rent.
- In column 10 should be shown: -
  - Where the property has been acquired by purchase, mortgage or lease, the price of premium paid for such acquisition.
  - Where it has been acquired by lease, the total annual rent thereof also; and
  - Where the acquisition is by inheritance, gift or exchange, the approximate value of the property so acquired.

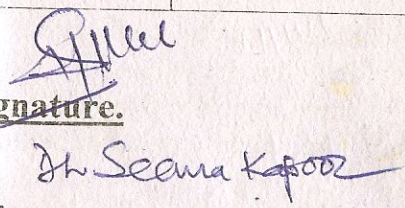
FORM - II

STATEMENT OF LIQUID ASSETS ON FIRST DAY OF APPOINTMENT AS ON 31<sup>st</sup> Dec, 12.

- (1) Cash and Bank balances exceeding 3 months emoluments.
- (2) Deposits, loans advances and investments (such as shares, securities, debentures, etc.)

Sl. No.	Description	Name & address of Company, Bank etc.	Amount	If not in own name, name and address of person whose name held and his/her relationship with the Govt. servant.	Annual Income derived.	Remarks
1	2	3	4	5	6	7
1	Salary-account (Saving-account)	S.B.I Bank Mandi 62 2018 0067600- 17 7481	upto 1 lac fluctuating amount in Salary account	own name	fluctuating amount = Salary acct	-

Date: 15-2-13

Signature.  
  
 Dr. Seema Kapoor

- NOTE:**
- 1. In column 7, particulars regarding sanctions obtained or report made in respect of the various transactions may be given.
  - 2. The term, "emoluments" means the pay and allowances received by the Government servant.



## FORM NO. IV

STATEMENT OF PROVIDENT FUND AND LIFE INSURANCE POLICY ON FIRST APPOINTMENT AS ON 31<sup>st</sup> Dec, 12

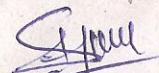
### INSURANCE POLICIES

Sl. No.	Policy No. & date of policy	Name of Insurance company.	Sum insured/ date of maturity.	Amount of annual premium
1.	2.	3.	4.	5.
1.	153785168	LIC 491960 (26-6-31)	Rs 291960 (26-6-31)	Rs 24000/-
2.	00594207	Future Generali Guarantee (13-9-30)	Rs 375000/-	Rs 7990 X 2 (yearly)
3.	44028062906	SBI Life smart Performer	Rs 5 lac (31-8-20)	Rs - 50,000/-
4.	510041 22302	SBI Life smart Scholar	Rs 10 lac (31/7)	Rs 1 lac/-

### PROVIDENT FUNDS

Type of Provident Funds/ GPF/ CPF with Account No.	Closing balance as last reported by the Audit/ Accounts Officer along with date of such balance.	Contribution made subsequently	Total	Remarks (if there is dispute regarding closing balance, the figures according to the Govt. servant should also be mentioned in this column)
1.	2.	3.	4.	5.
HP/Vety 4770.	Rs 859431	(Rs 8000/- X 9)	931431	
	upto 3/12 reported on 07/07/12	(i) net - Rs 72008 (ii) amount 1,23889 2291/- 9819	156619 (amount) Rs 1088050 ✓	

Date: 15-2-13.

  
 Signature  
 Dr. Seema Kapoor

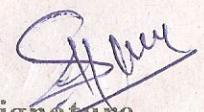
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FORM NO. V

STATEMENT OF DEBTS AND OTHER LIABILITIES ON FIRST APPOINTMENT AS ON 31 Dec, 12.

Sl. No.	Amount	Name and address of Creditor	Date of incurring liability	Details of Transaction	Remarks
1.	2.	3.	4.	5.	6.
1.	—	— Nil —	— Nil —	—	—

Date: 15-2-13.

  
Signature  
Dr. Seema Kapoor